



RECORDING STUDIOS

COVID-19 BEST PRACTICES AND POLICIES

- Wear a cloth face covering over your nose and mouth at all times.
- Use hand sanitizer or wash your hands with soap and water frequently.
- If you feel sick, are suspected of having/have tested positive for COVID-19, or have been in close proximity to someone who is suspected of having/has tested positive for COVID-19, do NOT come into the building.
- Avoid touching your face.
- Practice social distancing - all chairs, desks and equipment have been moved and marked to 6 foot distances.
- Do not move any chairs, desks or equipment, unless otherwise instructed by an Omega employee.
- Yield to others in hallways, doorways, etc.
- Eat all food outside, whenever possible.
- Do not share any food or beverage with another person.
- Do NOT touch another person in any way, especially on or around their face. DO NOT SHAKE HANDS.
- When coughing or sneezing, cover your mouth with the inside of your elbow, not your hands. Do NOT remove your mask.
- Avoid unnecessary touching of surfaces and equipment.
- Sanitize any surfaces, areas or equipment that you have used.
- Do not gather in groups.
- Do not bring your cell phone or personal mobile device into the building. If you do, please leave it with Shannon Follin in the front office.
- Complete the requisite Wellness Screening Survey with an Omega employee as a condition to entering the building.
- Be patient with the Studio and updates to policies, procedures or practices. These are made with your safety in mind and are subject to change per county, state and federal guidance.
- Be patient with others and understanding of their concerns and/or stress as we continue efforts to manage life during a pandemic.
- Omega will only allow one student or guest into any administrative office at a time.
- Omega will ask anyone who appears to be ill to complete a COVID-19 Tracing Survey and to leave the building.
- Omega will ask anyone who does not follow established safety guidelines to leave the building.
- If you are suspected of having, or have tested positive for COVID-19, please notify Omega immediately and complete a Covid-19 Tracing Survey to assist Omega with notifying other occupants of the building as well as your community.